



BOYS & GIRLS CLUBS
OF OCEANSIDE

Member(s) Name: _____

Parents Name: _____

School/ Site: _____

The Boys & Girls Clubs of Oceanside Scholarship Program

INTRODUCTION

The Boys & Girls Clubs of Oceanside Scholarship Program is a need-based program designed to provide scholarships for those who cannot afford the regular child care rates. Applications are reviewed within two weeks of receipt by the Boys & Girls Clubs of Oceanside Administration Office.

APPLICATIONS

New and renewing applications will be accepted. Once an application is approved, applicants will be given **ONLY** 10 days to come into the Administration Office and register for child care. Failure to register within 10 days will void the scholarship. Applicants who fail to come in within 10 days will need to re-apply.

At the end of each school year, everyone will be required to complete a Scholarship application. All renewal applications must be submitted no later than June 30th to prevent the expiration and loss of your scholarship.

REQUIREMENTS

All applications must be complete and accompanied with proper documentation. The documents needed for verification are specified in the application guidelines. Any discrepancy will automatically result in a denial.

MUST HAVE THE FOLLOWING WHEN APPLYING:

1. Copy of W-2 with last year's tax return **AND** proof of income showing the last 30 days of pay (i.e. pay check stub)
2. Completed scholarship application
3. Current membership

Scholarship Application Guidelines

The Scholarship Application must be fully complete and legible. In the event that some items do not apply to applicant, enter N/A on the space provided.

COMPLETING THE APPLICATION

- Section A:** Indicate the type of application, whether new or renewal.
- Section B:** Complete the personal information as it applies to you, the parent/guardian.
- Section C:** Indicate the individuals in your household that you support financially.
- Section D:** Check all sources of income that apply for all members of your household. Fill in the personal and household income amounts.
- Section E:** Complete the summary of expenses and provide a declaration as to why you are seeking a scholarship.
- Section F:** Read and understand this portion of your application. Your signature acknowledges that you agree with the terms.

VERIFYING DOCUMENTATION

The following items must be submitted along with your application:

A copy of applicant's previous year's INCOME TAX RETURN is required. **Please submit tax return along with W-2 Forms.** If applicant did not file a return last year, a letter (Form 1722) is required from the IRS, along with other proof or verification that will assist the application process such as: AFDC, SSI, unemployment, disability, loans, and bank statements.

AND

Current income verification, dated within the last 30 days. A current pay stub or proof of public assistance is acceptable. When submitting proof from a public agency, please ensure that verification is stamped, dated, and signed by their office. WE WILL NOT ACCEPT PRINTOUTS WITHOUT THE ABOVE.

REMEMBER: All documents and forms submitted WILL NOT BE RETURNED. It is the applicant's responsibility to make copies before submission of required documents.

REVIEW PROCESS

Scholarships are awarded based on family need and availability of funds. Scholarships are awarded for 10% - 50% of tuition.

All applications reviewed will receive a response, as to whether it has been approved or denied. Due to a high volume of requests, applications may be reviewed for up to three weeks. Incomplete applications may delay the review process. A maximum of 12 months will be granted for each approval.

The Boys & Girls Clubs of Oceanside reserves the right to terminate a Scholarship as a result of late payment and/or returned membership drafts.

QUESTIONS ABOUT APPLICATION OR VERIFICATION DOCUMENTS?

Should you have questions on completing this application, please contact The Boys & Girls Clubs of Oceanside Administration Office at (760) 433-8920.

Financial Assistance Application Form

Please print legibly. Answers to all questions are required. Please read the attached guidelines.

Section A - Type of Scholarship

Type of Scholarship: <input type="checkbox"/> New <input type="checkbox"/> Renewal
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Section B - Personal Information - Parent Information

Last Name: _____	First Name: _____
Address: _____	City: _____ Zip: _____
Home Number: _____	Work Number: _____
Occupation: _____	Employer: _____

Section C - Household Information

Name	Relationship	Date of Birth	Are you supporting this individual?
1. _____	_____	___/___/___	Yes OR No
2. _____	_____	___/___/___	Yes OR No
3. _____	_____	___/___/___	Yes OR No
4. _____	_____	___/___/___	Yes OR No
5. _____	_____	___/___/___	Yes OR No
6. _____	_____	___/___/___	Yes OR No
7. _____	_____	___/___/___	Yes OR No

Section D - Income for all applicants and their dependants.

Source of Income: Check ALL that apply				
<input type="checkbox"/> Wages/Salary	<input type="checkbox"/> Child Support	<input type="checkbox"/> AFDC	<input type="checkbox"/> Retirement	<input type="checkbox"/> Unemployment
<input type="checkbox"/> Disability	<input type="checkbox"/> Social Security	<input type="checkbox"/> Other: _____		
Total gross monthly personal income (before taxes, withholding): \$ _____ verification required				
Total gross monthly household income (before taxes, withholding): \$ _____ verification required				

Section E – Summary of Expenses

<p>Summary of Expenses:</p> <p>Housing \$ _____</p> <p>Food \$ _____</p> <p>Medical \$ _____</p> <p>Clothing \$ _____</p> <p>Utilities \$ _____</p> <p>Childcare \$ _____</p> <p>Other (Please describe)</p> <p>_____ \$ _____</p> <p>_____ \$ _____</p> <p>_____ \$ _____</p> <p>_____ \$ _____</p>	<p>Below, please describe or list specific needs or benefits that would qualify you for our program, or any other circumstances that would assist in determining your need for a scholarship: (attach additional sheets if needed)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Section F - Please read and understand before signing.

I have read and understand the attached guidelines and application for The Boys & Girls Clubs of Oceanside Scholarship Program. I understand that the completion of this application DOES NOT guarantee acceptance of scholarship. I certify that the above information is true and correct and I authorize The Boys & Girls Clubs of Oceanside to verify the above and attached information.

Parent/Guardian’s Signature

Date

The Boys & Girls Clubs of Oceanside Scholarship Program is made available through our generous donations.

The Boys & Girls Clubs of Oceanside wishes to recognize and thank the many generous contributors who help make this program possible.

Scholarship Checklist

- Scholarship Application Form – fully completed
- Copy of Previous Year Tax Return
- If tax return not filed, submit Form 1722 (letter from IRS)
- W-2
- Current income verification – 30 days worth

VERIFYING DOCUMENTATION must be submitted along with the application.

Incomplete applications will delay the review process.

Date Received

Percentage Awarded

Date Completed